**ISP MEETING AGENDA**

**Date**: March 11, 2022 | **Time**: 8:00am-9:30am | **Location**: Zoom | **Recorder**: Beth Hodgkinson

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
| 10-8-21 | Sue | ISP Information for Associate Faculty Members  | Leslie | TBD |
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|  **­ TOPIC/ITEM** | **Facilitator** | **Time** | **Key Points Provide 50 words or less on expected outcome** |
| **Welcome and Introductions** | Sue | 5 min |  |
| **Presidents’ Council Feedback** | Sue | 5 min | ISP 190 Academic Honesty – Second Read |
| **ARC Liaison Report**  | Jennifer | 5 min | Update |
| **Old Items** | Sue  | 10 min | Mid-Year Check in on Goals* Finish the current work in process as well as the standards listed on the five-year review cycle.
* Continue to review our norms and use the DEI Framework as we review our standards.
* Keep the ISP/ARC website up to date.
* Ask Marketing to provide use how many visit our ISP/ARC website.
* Notify faculty at the beginning of each term of important ISP/ARC standards/procedures and updates to our policies via email. (Just-in-Time/Calendaring)
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|  **FUTURE AGENDA ITEMS FOR MEETINGS--Committee’s Standards Review From Past Years With Progress Status:** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Report Back Date** |
| ISP 160/160A Course Outlines and Course Syllabus Information | Sharron/Leslie/Jackie/Dru/Josiah/Scot Pruyn  | Sharon and the subcommittee team will continue to review the course outline/gen ed discussion and exam the course approval process to see it that is part of the solution.  | Spring Term |
| ISP 190 Academic Honesty | Sue/Jen/Sharon/Russ | Sue will update the suggested policy language and present to Presidents’ Council for the second read and come back early March to share. Next, the committee will pull out the procedure language from the policy to create a separate procedure.  | March 11Spring Term |
| ISP 195/ISP 195P Study Away | Tory and Jen | Policy is ready for College Council first read on March 18.  | April 8 |
| ISP 350 Credit Hour Policy Standard | Jen/Patty/Cathy/Berri | Policy is ready for College Council first read on March 18. | April 8 |
| ISP 373 College Level Examination Program | Sarah | Sarah will connect with the department chairs about adding more CLEP opportunities and review the policy and procedure documents with the committee.  | Spring Term |
| ISP 391 Credit for Variable Credit Classes (formerly Variable Credit) | Chris/Sarah/Sharron/Lars | Beth will ready the document to be posted on our website.  |  |
| ISP 460 Underage Enrollment - Students Under 18 | Chris and Jennifer | Review policy and procedure. College needs technological way to enforce this policy. Chris will take lead with Jennifer’s assistance. | Spring Term |
| ISP 471 & ISP 471A Courses Repeated for Additional Credit | Dru/Sarah/Leslie | Beth will ready the document to be posted on our website.  |  |
| ISP 480 Academic Standing | Chris/Dustin Bare/Tracey/Jackie/Josiah | Chris will take back suggestions from the February 25 meeting and bring back a final version.  | Spring Term |
| Mid-Year Check In on Goals | Sue | Revisit goals to see our progress. | March 11 |
| Posthumous Degree | Jennifer/Chris/Sarah/Jackie | Create a new ISP for the college. | Spring Term |
|  **Upcoming Meeting Date** | **Start Time** | **End time** |  **Location**  |
| March 11April 8 & 22May 13 & 27 | 8:00am | 9:30am | https://clackamas.zoom.us/j/4107104682 |

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|  **MEMBERS** | Jennifer Anderson, Tory Blackwell, Lars Campbell, Frank Corona, Ryan Davis, Patty DeTurk, Taylor Donnelly, Willie Fisher, Jackie Flowers, Sharron Furno, Sue Goff (Chair), Berri Hsiao, Beth Hodgkinson (Recorder), Jason Kovac, Jeff McAlpine, Jen Miller, Melinda Nickas, Leslie Ormandy, Tracey Pantano-Rumsey, Russ Pasewald, David Plotkin, Cynthia Risan, April Smith, Chris Sweet, Dru Urbassik, Cathy Warner, DW Wood |

*Remaining Standards—in approval date order 2016 -2017:*

Feb. 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Feb. 24, 2016 ISP 350 Credit Hour Policy Standard

May 27, 2016 ISP 471 Courses Repeated for Additional Credit

Aug. 3, 2016 ISP 480 Academic Standing

Oct. 14, 2016 ISP 391 Credit for Variable Credit Classes (formerly Variable Credit)

Oct. 14, 2016 ISP 460 Underage Enrollment – Students Under 18

Oct. 14, 2016 ISP 461 Registration and Transcript Restrictions

Oct. 14, 2016 ISP 470 Course Substitution or Waiver

Oct 28, 2016 ISP 180 Continuing Education Units (CEUs)

Feb. 14, 2017 ISP 370 Advanced College Credit (ACC)

Feb. 24, 2017 ISP 290 Educational Progress

Feb. 24, 2017 ISP 374 Dantes Subject Standardized Tests (DSST)

Mar. 24, 2017 ISP 490 Catalog Designation for Graduation Requirements